

**Draft Pending Committee Approval  
Policy Committee Meeting  
Thursday, May 3, 2018  
T/E Administrative Offices, Room 200  
7:00 p.m.**

**Board Committee Members:** Kate Murphy, Chair; Todd Kantorczyk, Ed Sweeney, Kyle Boyer

**Other Board Members:** Tina Whitlow

**T/E School District Representatives:** Rich Gusick, Ken Roos, Mark Cataldi, Wendy Towle

**Community Members:** Jordan McCain

**Approval of Minutes**

The minutes of the April 12, 2018 meeting were approved.

**Public Comment**

None

**Review of Policies for 2<sup>nd</sup> Reading**

**Policy and Regulation 4032: Separation for Cause**

This new Policy and Regulation were introduced to help consolidate components of Policy and Regulation 4470 and Policy and Regulation 4840. Professional employee and non-instructional staff contracts may be terminated in accordance with federal and state law. The Regulation specifies the reasons for termination of professional employees according to the Public School Code, as well as reasons why non-instructional staff members may be terminated. Per diem substitutes who are retired District teachers may request an in-person meeting prior to being removed from the list of approved substitutes. The Policy will be sent to the Board of School Directors for a second reading at their meeting on May 21, 2018. The Regulation was approved at the April 23, 2018 meeting.

The following Policies will be sent to the Board of School Directors for a second reading at their meeting on May 21, 2018 and are recommended to be repealed and their accompanying Regulations to be rescinded once Policy and Regulation 4032 are adopted:

**Policy and Regulation 4470: Permanent Separation from District Employment (Instructional Employees)**

**Policy and Regulation 4840: Permanent Separation from District Employment (Non-Instructional Staff)**

**Policy and Regulation 5001: Enrollment and Registration Requirements and Verification of Student Residency**

The Policy covers the residency eligibility, enrollment procedures, and consequences of attendance in violation of the Policy. The process of verifying continued residency may be performed (1) on either a District-wide basis or by an entire elementary, middle or high school level; or (2) where the District reasonably suspects that a student may not be legally residing in the District. The Regulation specifies the registration requirements, documents that may and may not be requested, and special enrollment considerations. In addition, a provision was added that stipulates the District will conduct a cyclical, District-wide re-enrollment every four years. A review will be completed after each cyclical, District-wide re-enrollment. The Policy will be sent to the Board of School Directors for a second reading at their meeting on May 21, 2018. The Regulation was approved with minor revisions.

**Policy and Regulation 5401: Student Discipline**

Revisions were made to simplify and standardize the reporting and investigation procedures of student conduct and to consolidate the topics of student-to-student hazing, harassment and sexual harassment from other policies and regulations into this existing Policy and Regulation. The Regulation names the Director of State and Federal Programs as the District's Title IX Coordinator under this Policy and Regulation, and specifies that to the extent that a report of student-on-student conduct involves allegations of sexual misconduct, including peer-on-peer sexual harassment or sexual violence, the staff member responsible for reviewing and investigating the complaint shall contact the Director of State and Federal Programs. The bullying posting for elementary and middle school was combined and the high school posting remained in its current form. Further, non-substantive revisions were made to the Policy which will be sent to the Board of School Directors for a second reading at their meeting on May 21, 2018. The Regulation was approved with minor revisions.

**Policy and Regulation 5421: Hazing**

The Policy is recommended to be repealed and the Regulation to be rescinded once Policy and Regulation 5401 are adopted.

**Information**

The committee discussed meeting dates to begin the 2018-2019 school year and are noted below.

**Follow Up from Previous Policy Committee Meeting**

None

**Policies and Regulations for Review and Discussion****Policy and Regulation 6151: Staffing the Educational Program (Class Size)**

Based upon discussions at Finance Committee and Education Committee meetings, the Policy Committee recommended suspending this Policy and Regulation. The suspension will be effective June 30, 2018 and remain in effect until June 30, 2020 unless extended by the Board after a review by the Board. The Policy will be sent to the Board of School Directors for a first reading at their meeting on May 21, 2018 and a second reading at their meeting on June 11, 2018.

**Regulation 1124: Distribution of Promotional Information**

The T/E African American Parents United organization recently completed their by-laws according to Policy and Regulation 1131: Parent Organizations and was added to the classification of District and School-Related Parent Organizations for Distribution of Promotional Information. The Regulation was approved for posting.

**Regulation 5115: School Attendance Areas**

The Regulation was updated to reflect the attendance boundaries resulting from the redistricting process. A new link was added to the District website and will house a list of addresses by school attendance area. The Regulation was approved for posting.

**Regulation 5402: Student Wellness and Nutrition**

In preparation for an upcoming compliance monitoring from PDE's Division of Food and Nutrition, minor revisions to the Regulation were made and posted due to timeliness. The revisions contained updated language, including the USDA Smart Snacks in School program which provides

nutrition guidelines for food and drink offered in fundraising events during the school day. The changes were acceptable to PDE and in keeping with District practices, the revised Regulation was placed on the Policy Committee agenda for additional review. No further changes were made.

### **Future Meetings**

The committee established the following meeting dates to begin the 2018-2019 school year: September 6, October 4 and November 1. Meeting dates for the remainder of the 2018-2019 school year will be established at a later time. Unless advertised otherwise, all meetings are held at the Tredyffrin/Easttown Administration Offices, 940 West Valley Road, Suite 1700, in Room 200 at 7:00 p.m.

### **Adjournment**

The meeting adjourned at 8:00 PM.